

What are my incident reporting responsibilities?

The following chart outlines your incident reporting responsibilities:

Incident Type	Workers' Compensation Acts	Safety Act: General Safety Regulations	Mine Health and Safety Act/ Regulations
Death	Within 3 days complete and submit <i>WSCC Claim: Employer's Report of Fatal Injury</i> form.	Immediately submit oral report to WSCC Chief Safety Officer. *35(2)	Immediately submit oral report to a WSCC Inspector of Mines. *16.02(1)
Incident Involving Serious Injury or Incident of a Serious Nature	Within 3 days complete and submit <i>WSCC Claim: Employer's Report of Injury</i> form. Worker completes and submits <i>WSCC Claim: Worker's Report of Injury</i> form.	Within 24 hours submit written or oral report to WSCC Chief Safety Officer. *35(3)	Immediately submit oral report to a WSCC Inspector of Mines. *16.02(1) Within 72 hours submit written report to WSCC Chief Inspector of Mines. *16.02(3)
Incident Involving Non-Serious Injury	Within 3 days complete and submit <i>WSCC Claim: Employer's Report of Injury</i> form. Worker completes and submits <i>WSCC Claim: Worker's Report of Injury</i> form.	Within 1 month submit incident report to WSCC Chief Safety Officer. Report must be signed by a First Aid Representative. *65(2)	Monthly submit written reports to WSCC Chief Inspector of Mines. *16.08
Incident with No Injury	No report required	See <i>Incident of a Serious Nature</i> above.	If the incident is deemed a dangerous occurrence: - within 24 hours submit oral report to a WSCC Inspector of Mines; and *16.02(2) - within 72 hours submit a written report to WSCC Chief Inspector of Mines. *16.02(3)

*As per the *Regulations*

*16.02(3)

To report a workplace incident call the WSCC 24-Hour Incident Reporting Line at 1-800-661-0792.